

**BARRY L HAWKINS**

Independent Auctioneer and Land Agent

Post & Packaging Form

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In order for us to post items to you, we need you to fully complete, sign and return this form to us by post or email with scanned signature within 9 working days of the sale. **Please note: we have one allocated packing day per sale (which is normally 10 working days after each sale date)**. If you would like your items to be sent on our packing day please ensure your invoice has been paid in full and this form fully completed and returned to us by the above deadline. Should you miss this deadline we regret we will be unable to post the items until our next packing day. **Please note there is a fixed minimum handling charge of £10 plus VAT (this may be more for larger consignments) plus postage and materials for each consignment.** We are unable to post items purchased with an individual value of over £500 and there may also be some items which we feel unable to pack. On these occasions, we would be happy to provide contact details for professional packers, Jentel Packing.

Postage Request for lot

number: _____

Sale Date: _____

Delivery Name: _____

Delivery Address: _____

Postcode: _____

Contact Number: _____

M: _____

Insurance YES/NO if YES level of compensation: £ _____ (please check the Royal Mail website to ensure your items complies with their terms & conditions of postage as often they do not offer insurance on various fragile and antiques items.

Service Required: SPECIAL DELIVERY OR OTHER

I understand that a minimum handling fee of £10 plus VAT per consignment plus postage and packaging materials will be charged to the card details provided below. I also understand that Barry L Hawkins will pack the items to the best of their ability, but are not professional packers and are not insured for this service. I agree to accept liability for any loss or damage caused to the items in transit:

Signature: _____

Date: _____

Print Name: _____

Name on Card: _____

Debit Card Number: _____

Expiry Date: _____

3 digit security code: _____

Is the card registered to the delivery address, if not please provide billing address: _____

Please note: items being posted, which are not collected or sent within 14 days of the sale date will be subject to storage charges of from £2 per day for small table items to £10 per day for larger items.